



## Australian High Commission Fiji

### Media and Communications Officer – LE5

The Australian High Commission is seeking an experienced Media and Communications Officer with strong written and oral communications skills, demonstrated understanding of the Fijian media environment, and the ability to build and maintain a broad network of diverse stakeholders. The successful applicant will also have demonstrated experience in providing operational support, sound financial management skills, database management, archiving and familiarity with core digital media platforms.

Under general direction, the Media and Communications Officer provides strategic media advice and contributes to planning, development, production, dissemination and monitoring of media, communications and promotional materials. The position also provides logistics and administrative support, including assisting with event planning and undertaking research.

The application form and candidate pack, including the position description, are available at [www.fiji.embassy.gov.au](http://www.fiji.embassy.gov.au). Applications including a **one page pitch** (enter this into the application form) and a resume, must be submitted by **4.00pm on Sunday, 26 November 2023** to [ahcsuvavacancy@dfat.gov.au](mailto:ahcsuvavacancy@dfat.gov.au).

For further enquiries please call 338 2211.

Late applications and applications that do not include the one page pitch will not be considered.

**Please Note:** Applicants must be eligible to work in Fiji by virtue of citizenship or relevant work permit.